



Republic of the Philippines
SASMUAN WATER DISTRICT

Sta. Lucia Sasmuan, Pampanga

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JOSEFINA M. SERRANO
Supervising Auditor
Commission on Audit (COA)
Region III
City of San Fernando, Pampanga
November 27, 2015

AUDIT GROUP C	
Corporate Government Sector	
Received by:	<i>[Signature]</i>
Date:	11/27/15
Time:	

Dearest Madam:

Forwarding herewith Ageing of Cash Advances as of November 15, 2015.

Anticipating your utmost and preferential attention on this matter.

Very Truly Yours,

[Signature]
BEDA M. CARLOS
General Manager D

**Report on Ageing of Cash Advance
Schedule of Advances to Officers and Employees
As of November 15, 2015**

NAME	DATE CA GRANTED	PARTICULARS	Reference DV #	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	(State date of liquidation and reason why if liquidated after the cutt-off date)
A. Advances for Special Purposes									
1 Local Travel									
2 Foreign Travel									
Special Activities/ 3 Projects									
B. Advances to Disbursing Officers									
1 Payroll									
2 Seminars/Conferences and others									
LOUWI C. MATITU	1/29/2015	Expenses incurred swd L-300 versa van. Re: change oil, over all check up and others	15-01-0057	20,000.00	20,000.00				2/27/2015
LOUWI C. MATITU	4/14/2015	SWD TEAM BUILDING'2015	15-04-0211	50,000.00		50,000.00			5/29/2015
LOUWI C. MATITU	6/9/2015	SWD 18TH ANNIVERSARY	15-06-0310	30,000.00	30,000.00				6/30/2015
BEDA M. CARLOS	6/23/2015	Purchased of accessories of L-300 versa van swd service and others	15-06-0330	15,000.00	15,000.00				6/30/2015
FREDDIE AGUILAR	10/8/2014	Repair and maintenance of L-300 versa van swd service and others	14-10-0530	20,000.00			20,000.00		7/6/2015

BEDA M. CARLOS	7/13/2015	Purchase of One laptop -office of the General Manager	15-07-0361	35,000.00	35,000.00		7/16/2015
LOUWI C. MATITU	7/22/2015	Purchase of monitor and other accessories re: Admi department	15-07-0385	15,000.00		14,101.50	9/25/2015
BEDA M. CARLOS	7/23/2015	Purchased of office table Re: board Room	15-07-0390	15,000.00		15,000.00	8/26/2015
BEDA M. CARLOS	8/26/2015	Preventive maintenance of computers	15-08-0453	15,000.00	15,000.00		9/22/2015
BEDA M. CARLOS	9/24/2015	Re-paint of SWD office	15-09-0511	15,000.00		15,000.00	10/28/2015
LOUWI C. MATITU	9/28/2015	Purchased of brand new radiator and other materials	15-09-0513	15,000.00	15,000.00		10/15/2015
JUANITO P. AGUIPO	7/31/2009	Liquidation of cash advance expenses incurred for registration deed of sale and transfer of Title to registeredof Deed.		20,000.00		20,000.00	10/21/2015 Due to late received summary of expenses and other documents for liquidation
LOUWI C. MATITU	10/21/2015	Purchase of One laptop -HR for CSC	15-10-0555	20,000.00	20,000.00		10/31/2015
BEDA M. CARLOS	10/28/2015	Fencing gate of SWD office	15-10-0564	15,000.00	15,000.00		11/12/2015
BEDA M. CARLOS	4/8/2006	Liquidation of cash advance expenses incurred for registration deed of sale and transfer of Title to registeredof Deed.		40,000.00		40,000.00	10/31/2015 Late liquidation due to medication to U.S. misplace receipt c/o Atty C. Caladio SWD Legal Counsel
MICHAEL IAN SUNGA	9/23/2014	Purchased of one unit Samsung air con for swd office.		11,500.00		11,500.00	10/31/2015
FREDDIE AGUILAR	11/9/2015	Seminar on Water Safety Plan Nov.10-13,2015 Baguio City	15-11-0590	30,000.00	30,000.00		11/16/2015 Note:11-15-2015 falls Sunday

PREPARED BY:

MA. CORAZON S. BERNALTE
S.A.P.-A

NOTED BY:

BEDA M. CARLOS
General Manager D