



Republic of the Philippines
SASMUAN WATER DISTRICT
Sta. Lucia, Sasmuan, Pampanga
Tel. No. (045) 436-0421
Fax No. (045) 900-1101

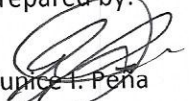
January 08, 2019

Dear Sir/Madam,


Submitting herewith are the following :


- A. Annual Rosa for the year ended December 31, 2018
- B. 4th quarter Rosa for the months of October 31, to December 31, 2018
- C. Report on Aging of Cash Advances Year 2018

Prepared by:


Euprice I. Peña
Corporate Accountant

Noted by:


Beda M. Carlos
General Manager-D

Corporate Government Sector - A Water Districts Audit Group COA-Regional Office No. III
Received by: 
Date: 1-9-19 18
Time: 11:31 Am

*** (" Babie Bie ing Danum ") ***

**Report on Aging of Cash Advance
Schedule of Advances to Officers and Employees
From January to December 31, 2018**

NAME	CA DATE GRANTED	PARTICULARS	Reference DV #	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	(State date of liquidation and reason why if liquidated after the cut-off date)
A. Advances for Special Purposes									
1 Local Travel									
2 Foreign Travel									
3 Special Activities/Projects									
B. Advances to Disbursing Officers									
1 Payroll									
2 Seminars/Conferences and others									
LOUWI C. MATITU	9/4/2017	Representing cash advance expenses maybe incurred during Seminar on PFRS and RCA dated September 4-12-2017	17-09-0465	20,000.00				11,600.00	9/12/2018
BEDA M. CARLOS	12/20/2017	Representing cash advance purchase of one unit computer	17-12-0655	25,000.00			25,000.00		7/24/2018
ARLA M. PRING	3/20/2018	Representing cash advance for expenses maybe incurred during SWD Team Building 2018	18-03-0171	50,000.00	50,000.00				3/26/2018
ALMA B. AGAPITO	4/18/2018	Representing cash advance for expenses maybe incurred during PAMAWD joint meeting	18-04-0226	20,000.00	8,353.00				4/20/2018

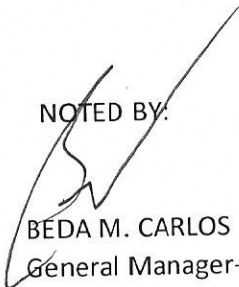
dated 4-19-2018 at Bale Kapampangan
re: Host Sasmuan and Candaba W.D.

ALMA B. AGAPITO	6/11/2018	Representing cash advance for expenses maybe incurred for SWD 21st Anniversary for the year 2018	18-06-0347	50,000.00	50,000.00	6/28/2018
BEDA M. CARLOS	12/14/2018	Representing cash advance for expenses maybe incurred during SWD Christmas Party 2018	18-12-0696	50,000.00	50,000.00	12/17/2018

PREPARED BY:



EUNICE I. PEÑA
Corporate Accountant


NOTED BY:


BEDA M. CARLOS
General Manager-D

Sasmuan Water District
Quarterly Progress Report on the Settlement of Cash Advances
Per Accountable Officer
From January 1 - December 31, 2018

C u r r e n t											
Name of AO	Unliquidated Cash Advance Beginning Balance (January 1, 2018)				Cash Advances Granted During the Year (January 1- December 31, 2018)				Total Cash Advances Balances		
	Date Granted	Reference	Purpose	Amount	Date Granted	Reference	Purpose	Amount	Date Granted	Reference	Amount
LOUWI C. MATITU	SEP 4, 2017	DV#17-09-0465	SEMINAR	20,000.00					SEP 4, 2017	DV#17-09-0465	20,000.00
BEDA M. CARLOS	DEC 20, 2017	DV#17-12-0655	ONE UNIT COMPUTER	25,000.00					DEC 20, 2017	DV#17-12-0655	25,000.00
ARLA M. PRING					MAR 20, 2018	DV#18-03-0171	TEAM BUILDING	50,000.00	MAR 20, 2018	DV#18-03-0171	50,000.00
ALMA B. AGAPITO					APR 18, 2018	DV#18-04-0226	PAMAWD MEETING HOST	20,000.00	APR 18, 2018	DV#18-04-0226	20,000.00
ALMA B. AGAPITO					JUN 11, 2018	DV#18-06-347	SWD ANNIVERSARY	50,000.00	JUN 11, 2018	DV#18-06-347	50,000.00
BEDA M. CARLOS					DEC 14, 2018	DV#18-12-0696	SWD CHRISTMAS PARTY	50,000.00	DEC 14, 2018	DV#18-12-0696	50,000.00
Total				45,000.00				170,000.00			215,000.00

Prepared by:

Eunice I. Peña
 Corporate Accountant

Noted by:

Beda M. Carlos
 General Manager - D

Year										
Liquidations during the Quarter (January 1- December 31, 2018)							Unliquidated Cash Advance Ending Balance			Remarks
Details of Liquidation			Details of Refund			Total Amount	Date Granted	Reference	Amount	
Date Liquidated	Reference	Amount	OR No.	OR Date	Amount					
SEP 12, 2018	JEV#18-09-48	8,400.00	#13226	SEP 12, 2018	11,600.00	20,000.00			-	
JUL 24, 2018	JEV#18-07-105	25,000.00				25,000.00			-	
MAR 26, 2018	JEV#18-03-177	50,000.00				50,000.00			-	
APR 20, 2018	JEV#18-04-84	8,353.00	#12995	APR 20, 2018	11,647.00	20,000.00			-	
JUN 28, 2018	JEV#18-06-0116	50,000.00				50,000.00			-	
DEC 17, 2018	JEV#18-12-0074	50,000.00				50,000.00			-	
		191,753.00				215,000.00			-	-

Verified by:

JULIETA O. MUSNGI
State Auditor II